



# NEW MEMBER 30 DAY CHECKLIST

|           |       |           |       |
|-----------|-------|-----------|-------|
| Name:     | _____ | Name:     | _____ |
| eMail:    | _____ | eMail:    | _____ |
| Children: | _____ | Children: | _____ |
| Children: | _____ | Children: | _____ |
| Other:    | _____ | Other:    | _____ |
| Source:   | _____ |           |       |

## Office Orientation

- Membership Forms Completed / Chit Setup
- Membership Cards – Photos Taken
- eMail addresses obtained for eBlasts
- Member Login and Passwords set up for website access / BYC Connect

## Membership

- New Member Orientation Date \_\_\_\_\_
- Welcome Kit Received / Programs Outlined
- New Member Kit Received / Membership Guide / Full & By Newsletter
- Ambassador Connect
- Social: Important Dates and Your First Event is: \_\_\_\_\_
- Sailing: Sign up for Lessons / Join Fleet: \_\_\_\_\_
- Youth: Sign up for Lessons / Join Jr Club: \_\_\_\_\_
- Cruising: Sign up for Lessons / Join Fleet: \_\_\_\_\_
- Tennis: Sign up for Lessons / Intro Evaluation Date: \_\_\_\_\_
- Volunteer: Sign up / Participate in One Category: \_\_\_\_\_
- Harbour: Meet Harbour Manager / Book Crane: \_\_\_\_\_

Once again, Welcome to your Cottage in the City!



## Important Contacts - 2018

**Paul Moore – General Manager**

[info@byc.ca](mailto:info@byc.ca) / 613-828-5167

**Breanna Gray – Events Manager**

[info@byc.ca](mailto:info@byc.ca) / 613-828-5167

**Mark Walton – Accounting**

[accounts@byc.ca](mailto:accounts@byc.ca) / 613-828-5167

**Andrew Furey – Harbour Manager**

613-828-5167

**Volunteer Forms / Inquiries:**

[info@byc.ca](mailto:info@byc.ca)

**Commodore:** Rob Braden

[commodore@byc.ca](mailto:commodore@byc.ca)

**Vice Commodore:** Al Malo

[harbourmaster@byc.ca](mailto:harbourmaster@byc.ca)

**Rear Commodore:** Kelly Lyon

[projects@byc.ca](mailto:projects@byc.ca)

**Fleet Director:** Aaron Middleton

[fleet@byc.ca](mailto:fleet@byc.ca)

**Membership:** Krista Kiiffner

[membership@byc.ca](mailto:membership@byc.ca)

**Marketing Director:** Jason Hess

[marketing@byc.ca](mailto:marketing@byc.ca)

**Youth Director:** Lisa Shishis

[youth@byc.ca](mailto:youth@byc.ca)

**Tennis Director:** Marion Xhigness

[tennis@byc.ca](mailto:tennis@byc.ca)

**Social Director:** Sue Levesque

[social@byc.ca](mailto:social@byc.ca)

**House & Grounds:** Alan Galley

[houseandgrounds@byc.ca](mailto:houseandgrounds@byc.ca)

**IT Director:** Trevor Pillon

[it@byc.ca](mailto:it@byc.ca)

**Honorary Treasurer:** Randy Tivey

[honorarytreasurer@byc.ca](mailto:honorarytreasurer@byc.ca)

**Honorary Secretary:** Kevin Bundy

[honorarysecretary@byc.ca](mailto:honorarysecretary@byc.ca)

## Printed Items and Where to Find Them

**BYC Sailing Instructions (S.I.'s) / Sail Canada Racing - Rules of Sailing**

~ Check at the Bar in mid-April. Rules Booklet can be purchased.

SI's can be downloaded for free from the Website ~

**BYC Policies, Safety Guidelines, Rules, ByLaws etc**

~ Ask at the office or check on the Website under each portfolio ~

**BYC Member's Guide / BYC Welcome Kit with Programs**

~ Ask at the office or download from Website ~

**Full & By – Club Newsletter**

~ Ask at the office – available by Mail, by eMail,

Website Download or free copies at the Bar while they last ~