



**MINUTES OF 123rd ANNUAL GENERAL MEETING
Wednesday, 14 December 2016**

ITEM	DETAIL
123.1	Call to Order The Meeting was called to order at 1900 hours.
123.2	Commodore's Opening Remarks, and Memorial for Departed Members The Commodore welcomed Members to the 123 rd Annual General Meeting of the Britannia Yacht Club. He asked all Members to stand and be silent for a minute to recognize those Members or long-time former members of the Club who died this year: Past Commodore David Brown - 13 September 2016 Past Commodore John Killick - 02 February 2016 John Bienko - 28 December 2015 Paul Kowalski - 29 May 2016 John Lydon - 09 August 2016 John Morton - 10 August 2016 Shirley Bemi - 04 September 2016 Les Proctor - 09 September 2016 Orpha Fenton - 13 September 2016 The Commodore: a. reviewed the list of completed Projects and paid compliments, and expressed appreciation to all Members involved, the General Manager, Harbour Manager and Staff: pavement at North Crane additional storage space created in Fuller Park chimney replaced update to the Website, drone repointed of stonework at Sherwood Point filled void at footbridge to breakwater pier renewed safety lines on foot bridge upgrade of kitchen equipment flag mast repainted another pad of new docks storage container for sail, kite, and paddle boarders storage container for Junior Club stump grinding and tree planting;

ITEM	DETAIL
	<p>b. expressed that he was impressed with the management of Club Funds and resources;</p> <p>c. advised the Members that Past Commodore David Burke, CD, would be chairing the BYC 130/ Canada 150 Anniversary Committee, and requested that ideas be passed to Past Commodore Burke; and</p> <p>d. highlighted the Asset Maintenance Plan (AMP), and thanked Past Commodore Phil Moorman and the Planning Committee for their hard work and dedication in producing the AMP. The Commodore highlighted that the AMP was open to review and change as circumstances dictate. He observed that it was good for the Club to have a Plan with which to work.</p>
123.3	<p>Presentation by BYC Foundation (BYCF)</p> <p>Past Commodore Kirk Robertson, Chair of the BYCF, on behalf of the BYCF presented a cheque of \$7,000 to Lisa Shishis, Dir (Youth), and \$3,000 to Rear Commodore John Wright, Harbour Master, for use in their respective Portfolios.</p>
123.4	<p>Questions on Commodore's and Directors' Reports</p> <p>There were no questions.</p>
123.5	<p>Approval of Minutes of AGM 09 December 2015</p> <p>Motion: "That the Minutes of the 122nd Annual General Meeting of 09 December 2015 be approved." Moved by: Janet Bayley Seconded by: Marion Xhignesse Carried</p>
123.6	<p>Approval of Minutes of GM 30 October 2016</p> <p>Motion: "That the Minutes of the General Meeting of 30 October 2016 be approved." Moved by: Past Commodore Bradley Seconded by: Marion Xhignesse Carried</p> <p>Opportunity to read the Audited Financial Statements</p>
123.7	<p>Honorary Treasurer's Report and Questions on Financial Statements</p> <p>The Honorary Secretary presented the Honorary Treasurer's Report on behalf of the Honorary Treasurer.</p> <p>Motion: "That the Honorary Treasurer's Report and the Financial Statements be accepted." Moved by: Wayne Scrim Seconded by: Aaron Middleton Carried</p>
	<p>Attachment: Minutes 123rd AGM 14 Dec 2016 Item 123.7 – Honorary Treasurer's</p>

ITEM**DETAIL**

Report

Motion: "That KPMG be confirmed as the Auditor for the 2016/17 Fiscal Year, and that the Board be authorized to fix their remuneration pursuant to By-law 11.2(b)."

Moved by: Mary Bundy

Seconded by: Marion Khignesse

Carried

123.8 Planning Committee Report

Past Commodore Phil Moorman, Chair of the Planning Committee presented the Planning Committee Report. He acknowledged the Members of the Planning Committee, and explained the structure of the Committee. He advised the Members that the Committee was focusing on Membership retention as well as looking a new membership sources taking into consideration local developments. It was suggested that the fee structure, especially the Initiation Fee was an annoyance to prospective members.

Past Commodore Simon Fuller stated that any plan must be approved by the Membership. He stated that labeling the Club as a Sailing Club doesn't reflect all that we do.

123.9 Reports from Committees

a. Property and Tax Committee: Past Commodore David Burke, CD presented the Property and Tax Committee Report on behalf of Past Commodore Konrad Lewinski, Chairman of the Property and Tax Committee. Past Commodore Burke highlighted the Tax Rebate, and a proposed land swap with the NCC to provide land for a shoreline walkway. It was made clear that any decision on a land swap would be a Members' decision.

Attachment: Minutes 123rd AGM 14 Dec 2016 Item 123.9a - Property & Tax Report;

b. Colin Blandy Fund: The Report was presented by Ron Schute.

Attachment: Minutes 123rd AGM 14 Dec 2016 Item 123.9b - Colin Blandy Fund Report; and

c. Baskin's Beach Trustees: no Report was presented.

123.10 Presentation of Commodore's Award

The Commodore presented the Commodore's Award to Natalie Foy, and Bill Wolff, noting that both lived up to the volunteer ethos for which BYC is known, and displayed exemplary leadership.

Attachments:

Minutes 123rd AGM 14 Dec 2016 Item 123.10 - Commodore's Award - Natalie Foy

Minutes 123rd AGM 14 Dec 2016 Item 123.10 - Commodore's Award - Bill Wolff

ITEM	DETAIL
------	--------

123.11 Ratification of the Board's Actions for the Year 2015/16

Past Commodore Simon Fuller congratulated and complimented the Board.

Motion: "That the actions of the Board of Directors for the Year 2015/16."

Moved by: Commodore Morrow

Seconded by: Past Commodore Simon Fuller

Carried

123.12 Nominating Committee Report and Election of Board of Directors for the Year 2016/17

Daryl Cormier, Chair of the Nominating Committee, and Abbey Frost presented the list of Nominations. Daryl explained the Nomination Process and named the Nomination Committee Members, thanking them for their dedication and hard work.

Motion: "That the recommended Members be elected as Officers and Directors for the Year 2016/2017."

Moved by: Commodore John Morrow

Seconded by: Angela Hussey

Carried

Attachment: Minutes BOD Meeting 14 Dec 2016 Item 123.12 - Motion to Elect Board of Directors

123.13 Introduction of Officers and Directors for the Year 2016/17

The Commodore introduced the Officers and Directors for the Year 2016/17, and presented Certificates of Appreciation to the Board Members.

123.14 Adjournment


Moved by: Janet Bayley

Seconded by: Abbey Frost

The Meeting adjourned at 2045 hours.

Minutes approved **13** December 2017


John Morrow
Commodore


George Cleburne, CD
Past Commodore and Honorary Secretary

FINANCIALS
FOR THE YEAR ENDING
OCTOBER 31, 2016



Revenues

Membership	\$ 378,217	+ 18.2%
Mooring	\$ 461,800	+ 6.7%
Food and Beverage	\$ 761,932	+ 14.4%
Loans to Sail	\$ 97,400	+ 3.2%
Other	\$ 222,461	
Total	\$1,911,430	+ 6.4%

Highlights

General, Marketing and Admin.	(\$421,217)
Membership	\$347,000
Mooring and Operations	(\$245,417)
Harbour and Fleet	(\$201,836)
Loans to sail	\$ 16,190

Highlights

Food and Beverage	
> Daily	(\$ 18,495)
> Outside	\$116,372
> Other	\$ 48,828
Entertainment	(\$ 7,264)
Total	\$ 1,001

Highlights

Surplus of
\$ 9,532

Restricted funds

Capital Investments	\$193,071
Restricted Funds Balance	(\$ 68,074)
> 2015/16 surplus	\$ 9,532
> Tax rebate (approx.)	\$ 90,000



Recap of Tax Actions 2016

- 2012-16 Property Assessments appeal won at Assessment Review Board (ARB) in 2016, represented by Property Tax Review Services (PTRS).
- All BYC owned or leased properties (excluding clubhouse) reduced in value by ~ 85% with refund due of ~ \$55K for the period.

PROPERTY & TAX SERVICES 25 WILSON RD, #101, VICTORIA, BC

Recap of Tax Actions 2016

2017-18 Property Assessments starting to arrive:

- Clubhouse assessment of \$2,101,000 received
- PTRS engaged for \$2,5K to file NTR
- Valuation reduced to \$1,592,000 (with a future further reduction appeal to ARB in mind)
- Remaining properties valuations (owned and leased) still not received to date.
- Potential cost to appeal all property valuations at the ARB ~ \$25K.

PROPERTY & TAX SERVICES 25 WILSON RD, #101, VICTORIA, BC

Recap of Property Actions 2016

- Continued engagement with NCC VP Gary Lacey
- Met with Lacey and his staff on 3 occasions over leased lands.
- Proposed land swap of rapids facing and some lakefront facing land in exchange for NCC leased property to allow for continuation of NCC Linear Park from Mud Lake to Lad Deschênes. (see following slide)
- Proposed a short term lease for the Mattie Pugh location until swap approved by Treasury Board on a National Interest Land Swap designation of the 101 leased lands (expected by 2017)

PROPERTY & TAX SERVICES 25 WILSON RD, #101, VICTORIA, BC

Property and Tax Committee Members 2016

Chair: Past Commodore Konrad Lewinski
 Rear Commodore John Wright (Harbour Master)
 Past Commodore David Burke, CD
 Past Commodore Simon Fuller
 Esq. Commodore John Vines
 Michael G. Sullivan
 General Manager Paul Moore

PROPERTY & TAX SERVICES 25 WILSON RD, #101, VICTORIA, BC

Land Swap Option Proposed

PROPERTY & TAX SERVICES 25 WILSON RD, #101, VICTORIA, BC

COLIN BLANDY REPORT

Paul told me to make sure I keep this short and sweet, not take up more than 30 minutes, so I'll do my best.

For those that don't know what the Colin Bandy Fund is, it's a fund to provide financial assistance and encouragement to some of our younger BYC sailors that aspire to be the very best sailors with the Olympics being the pinnacle. The majority of the funds come through voluntary donations at the time when your membership fees come due. There certainly nothing to stop any member from making additional donations anytime of the year. Over the last couple of years, we've seen monies come through donations in memory of those that have passed away. For instance, we saw about \$700 come through for donations in memory of David Brown Senior.

This year we saw monies awarded to 4 applicants - Justin Norton, Braden Garvey, Maia Shishis, and Isabel Foy. Unfortunately, Braden opted to take advantage of a job opportunity and declined the funds that were awarded to him.

This was Justin Norton's last year to be able to receive monies from the CBF due to his age. He is a top-notch Laser sailor and travelled across North America and Europe to compete against the best in the World. Justin is as keen and motivated as ever and has his goal set on making it to the 2020 Olympics in Tokyo. Justin recently received confirmation and was granted a berth to Sailing World Cup Miami taking place in January, the first stop of the World Cup circuit for the coming year. He has a great Facebook page with lots of go fast articles that he shares with others as well as a GoFundMe Page.

Both Maia and Isabel compete in the Opti Class. All of the best sailors for in the world start off in the Opti Class and is where the journey begins. The highlight for Maia this year was attending the Opti North American in Antigua. She is also part of the Canadian National Team comprised of 10 sailors from across Canada.

Isabel competed in a number of regattas across Ontario and continues to build up valuable experience on the water. She is super keen and I can assure that she will be one of the first boats on the water in Spring, even before all the ice is off the water.

October 24, 2016

Commodore's Award Nomination for Mr. Bill Wolff

Nominated by: Kevin Bundy

Seconded by: Daniel R Delorey

We are writing to nominate Mr. Bill Wolff for the Commodore's Award in accordance to 2.9 of the BYC Regulations. He is a member in good standing and is not a current member of the Board of Directors.

Bill joined BYC in 2013 and since then, he has been a volunteer extraordinaire. He has always been willing to help and no job is too small or too big for him. He started out helping out with the gardening, but his enthusiasm and handyman skills soon spread through the club. His first big job was the replacement of the wooden beams along the main walkway. Most of these were 12 foot lengths of 6X6 pressure treated wood. Bill had no problem picking one up, putting it over his shoulder and carrying it from the parking lot to the walkway.

One very noticeable contribution was the refinishing of all the wooden lounge chairs in the main lounge. Each chair had to be sanded, stained and lacquered. Bill's ingenuity let him find a way to raise each seat 1 ¼" to make it more comfortable for our longer legged members. This was a long and onerous task taking over two years. At the end of it, Bill was referring to them as "those bloody purple chairs", but nevertheless, the job got done.

He also led the way in replacing the windows on the west wall of the Junior Club house and replacing the doors to the washrooms. The old windows were literally falling out of the frames and the doors were older wooden ones that had been damaged by squirrels. Of course, neither the windows nor the doors were of a standard size but luckily Bill had the construction skills to know what to order and how to install them.

In the eyes of many members, his most significant contribution is this year's refit of our flag mast at the harbour entrance. This was not only another huge task, but there was a time restriction on it due to crane availability and the upcoming event season. As usual, Bill insisted on doing a professional job by replacing the cables, lines and fittings and doing a professional paint job. Only the best epoxy paint would do, which became a problem with the impending deadline to raise the mast and a cool spring which kept temperatures below the optimum for the paint to cure. The mast was raised though, on time and in fine fashion.

Besides all these, Bill has also helped out around the house and grounds by cutting down dead trees, trimming hedges, and repairing holes in ceilings and walls. Around the yard he is always willing to help out with mast raising and lowering and doing work on our boats. He often shows up with coffees in hand and always a big smile.

We do hope that you agree with us that Bill is deserving of this year's Commodore's award.

Kevin Bundy - Director (House and Grounds)

Daniel R. Delorey - Vice-Commodore (Projects)

10NOV16

Commodore's Award Recommendation for Natalie Foy

Recommended by:

Past Commodore G Clayburn, CD; and
Past Commodore K Robertson

Natalie Foy is recommended for the Commodore's Award pursuant to BYC Regulation 2.9. Natalie is a member in good standing and is not a current member of the Board of Directors.

Natalie was the Coordinator of 2015 Shark World Championship, and Chairperson of the BMO 2016 Women's Keelboat Championship.

During both Championships, Natalie on her own initiative took on many tasks not normally associated with her position on the Organizing Committees such as coordinating Judges accommodation. This willingness to be involved in and to keep on top of all aspects was especially shown during the BMO 2016 Women's Keelboat Championship of which Natalie was the Chair. Natalie lives up to the volunteer ethos for which BYC is known.

Natalie constantly displayed exceptional leadership ability in creating a smoothly functioning team of Members, many of whom were older than herself and Past Commodores at that. She established and maintained an excellent working relationship with the Club's General Manager and Staff.

Natalie displayed exemplary organizational skills, and attention to detail thereby ensuring successful Championships. The Club received many compliments from attendees at both Championships, compliments due to Natalie's dedication and hard work.

The success of both Championships is due in great part to Natalie's work.

Motion: That the recommended Members listed below be elected as Officers and Directors for the Year 2016/17.

Commodore	Commodore John Morrow
Vice Commodore (Harbour Master)	Rear Commodore John Wright
Rear Commodore (Projects)	Rob Braden
Fleet Captain (Determined by Sailors)	Fleet Captain Sal Khan
Honorary Secretary	Past Commodore George Clayburn, CD
Honorary Treasurer	Janet Ferguson
Director (House and Grounds)	Kevin Bundy
Director (IT)	Albert Malo
Director (Marketing and Public Relations)	Jason Hess
Director (Membership)	Krista Kliffner
Director (Social)	Beth Shephard
Director (Tennis) (Determined by Tennis Members)	Marion Xhignesse
Director (Youth)	Lisa Shishie